

# **Manor Hill Owners' Association, Inc.**

*Sun 'N Lake*

*P.O. Box 7978*

*Sebring, FL 33872*

## **Homeowner Process for Reporting a Suspected Violation**

If any homeowner believes a violation of the Manor Hill covenants and restrictions has occurred, the homeowner should:

- Send an Email to [manorhillenf@gmail.com](mailto:manorhillenf@gmail.com)
- Give the address of the violation
- State your concern and,
- If possible, send a picture of the violation

If email is not available, you may call the Chair of the Enforcement Committee:

Robyn Phillips - chair 863-263-7081

Once the committee has received the communication from the concerned homeowner, the Committee will review the violation and visit the property to make a determination if a violation indeed exists.

- Two of the three committee members must agree the property is in violation
- If determined a violation has occurred the committee will send a picture and description of the specific violation to the President of the HOA for review and action if needed.
- The Committee will respond to the homeowner who submitted the concern with their decision and any course of action taken.