

7/21/2025

Enforcement Committee Meeting Minutes

1) Purpose

To oversee the implementation and monitoring of Manor Hill's rules and regulations, primarily responsible for investigating reported violations, issue warnings and disciplinary actions to the HOA board, such as fines for non-compliance. To assure all HOA members adhere to the standards outlined in the HOA governing documents.

Committee Members

Robyn Phillips (chair), Lewis Clark, Mark Koetellis,

Meeting took place at 2830 Monza Dr. Sebring, FL from 10:00-12:00 pm

Also present, Kim Ladue (HOA President)

2) Action Item

Committee reviewed the new committee process to be displayed on website

Committee reviewed the new Homeowner process for reporting violations to be displayed on website

Both items were agreed upon and will be added to the Manor Hill website

3) Discussion

a) Properties With Violation(s):

Discussed progress of previous properties in violation and additional properties that were not following HOA requirements that have been added to the list.

Discussed contact &/or letters that have been sent to homeowners regarding violation(s) reported from 6/30 committee tour.

4) Kim informed committee of dates she will be out of town. Committee will follow up on deadlines given to homeowners regarding violations and visit homeowners as needed in her absence.

5) Next scheduled date for committee tour is Monday August 4th 2025.