

Manor Hill Owners' Association
P.O. BOX 7978
Sebring, FL 33872
Email: manorhillarc@gmail.com

Manor Hill Architectural Review Board
Exterior Project Approval

Owner(s): _____ Date: _____
Address: _____
Telephone: _____ Email: _____

Dear Manor Hill Property Owner:

Thank you for submitting your plans to the Association for review **prior to working or having work done to your home.** We appreciate your efforts to keep our community aesthetically appealing!

SECTION 1-TO BE COMPLETED BY HOMEOWNER

Please select the scope of the exterior project(s) you are requesting:

_____ **Paint**-please describe what you are painting (i.e. driveway, exterior door, house, etc). You will be required to provide paint sample(s) and/or paint a small area on project(s) before final ARC approval.
Description: _____

_____ **Roof**-you will need to have sample of material(s) to show to ARC committee prior to approval.

_____ **Other**-please describe in detail the exterior change(s) you are requesting.

Description:

Any work that requires a permit from Highlands County MUST be performed by a licensed contractor.

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SECTION 2-TO BE COMPLETED BY THE ARC COMMITTEE

____ Plan(s) are approved, and you may proceed with the work. This approval is for the approved plans submitted only; if there are to be any changes in the scope of work please resubmit the revised plans for approval.

____ Plan(s) submitted are NOT approved, for the following reason(s):

If plans are not approved, do not begin any work until review with the Association.

Sincerely,

The Manor Hill Architectural Review Committee and Board of Directors

ARC Committee Member 1 Signature

Date: _____

ARC Committee Member 2 Signature

Date: _____

Association Officer Signature

Date: _____